



Volunteers

VIP Area, Parking, Pre-Parade Assignment

Thank you! We are thrilled that you will be volunteering in the 2009 Ukrop's/Supervalu Christmas Parade.

- **Check-in: 7 a.m. at the Science Museum** at 2500 West Broad Street. Volunteer registration will be set-up inside the Science Museum in the Rotunda.
- **Clothing:** All volunteers will be provided a sweatshirt (while sizes and supplies last – so get there early). Wear comfortable shoes. The temperature will change between early morning and midday, so dressing in layers is a good idea.
- **The Parade takes place no matter the weather (in sunshine and in rain), so dress accordingly.**
- Please be **PROMPT!!** It is imperative that you arrive at your assigned time.
- If training for your position is necessary, you will be contacted in advance and requested to participate in a short meeting (1-2 hours approximately) a week before the parade. Parking passes for the DMV parking area will be handed out to Volunteer participants at these meetings.

There will be portable toilets at the formation area and at the disband area. Please note the locations of these facilities in case you are asked by a Parade participant.

The Parade will start **promptly** at 10:15 a.m.

The Parade route begins when each unit passes before the grandstands in front of the Science Museum.

All units are typically through the Parade route by 1 p.m.

Reminders:

- It is important that you fulfill your volunteer assignment. The Parade will not be canceled because of rain or extreme weather.
- This is a volunteer effort. You will not be paid; however, you might appear television! CBS 6 will broadcast the Parade live.
- Depending on where you are positioned in the Parade, your ending time will vary.
- No smoking is allowed at any point along the Parade route.
- There are no bathrooms along the Parade route, only at the formation and disband areas.

Again, many thanks for your time, commitment, and energy in bringing the Ukrop's/Supervalu Christmas Parade to life for the Richmond community. Should you have any questions, contact Terry Burcin at 804-290-8731 or burcin@finsvcs.com. Additional information regarding the parade can be found at <http://www.richmondchristmasparade.org>.